

# “Just For Fun” Check Request Form

*Please complete the following:*

Date of Request: \_\_\_\_\_

Name of Requestor: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

Make Check Payable to: \_\_\_\_\_

Address1: \_\_\_\_\_

Address2: \_\_\_\_\_

Check Amount: \_\_\_\_\_

Description of Services or Items Purchased: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name of Event and/or Committee: \_\_\_\_\_

Requestors Signature: \_\_\_\_\_

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Treasurer's Use Only:

Date \_\_\_\_\_ Ck# \_\_\_\_\_ Payee \_\_\_\_\_

\$ \_\_\_\_\_ Authorization \_\_\_\_\_